

AGA Northern VA Chapter Board Meeting

**2017-
2018**

January 10, 2017

Time: 12:00 to 1:00 pm

Location: Conference Call: 1-877-952-6552; passcode: 225704

(Note: Secretary will utilize agenda to take meeting notes and provide to the Board at the next meeting for review and approval.)

Attendees: Brian Grega, Rob Irish, Reza Mahbod, Jessica Boucher, Mike Frederickson, Scott Stadtmueller, Kevin Shers, Ryan Magnuson, James Gould, Paul Marshall, Jacob MacDonald, Andrew Johnson, Sammy Park, Thomas Han

Agenda:

1. Board Matters
 - a. Approval December Meeting Minutes provided with Agenda
Mr. Grega raised the motion to accept the December NOVAGA Board minutes. The motion was seconded by Mr. Shers.
2. Treasurer
 - a. Status of Funds
Mr. Frederickson stated that the Chapter funds status was roughly 10% lower compared to this time last year- potentially due to late dues payments.
 - b. Status of Annual Audit
Mr. Frederickson stated that the Annual Audit was in progress, after having been delayed slightly. He added that he expected it to be completed by next week.
Mr. Grega requested that the discussion of the Annual Audit be added to the agenda for the next Board meeting.
 - c. Status of IRS Form 990
Mr. Frederickson reported that an extension for submission of the Chapter IRS Form 990 was requested for next week.
Mr. Grega requested that discussion of this issue be added to the agenda for the next Board meeting.
3. Monthly Education Meetings
 - a. January Meeting
 - i. January 24th, Westin in Arlington
Mr. Han confirmed the location for the meeting. Ms. Boucher stated that she has not seen registration for this meeting and suggested that more lead time could improve attendance.
Mr. Grega stated that the speaker for the meeting was just confirmed and that the registration would be sent out shortly.

Mr. MacDonald observed that the date of the meeting (24th vs. 25th needs to be clarified. Mr. Grega confirmed that the date of the meeting is January 25th.

- ii. Speaker: Bo Shevchik, Alliance Director for the Federal Reserve System and Co-Chair of the AGA Blockchain Working Group (Brian/Jacob)

Mr. Grega stated that the topic of discussion should be an interesting.

- iii. Community Services Speaker: TBD

Mr. Grega requested updates regarding the community services speaker. None were reported.

- b. Other speakers?

Mr. MacDonald stated that he would try to get a Social Security Administration (SSA) actuary for speaker at the February or March meeting.

4. Chapter recognition points

Mr. Magnuson inquired whether Mr. Shers or Mr. MacDonald could provide the attendance numbers. Mr. Shers reported that there were 7 attendees and added that inclement weather may have been a factor.

Mr. Magnuson stated that the Chapter needs to know the numbers of non-members in attendance at events.

Mr. Grega stated that he could send Mr. Magnuson the October, November, December rosters that indicate new members.

Mr. Magnuson asked whether there is a social media site established- Facebook or other. Mr. MacDonald replied that there was once one, but may it have lapsed. He added that it may be better for the Chapter to start a new page.

Mr. Magnuson asked to be advised if any Board member knows a local professor who gives extra credit for AGA attendance.

Mr. Magnuson requested that a Board member send him electronic copies of NOVAGA newsletters.

Mr. Shers stated that he will advise the Board regarding the upcoming Habitat for Humanity project. He added that the NOVAGA chapter usually sends one person to such events.

- a. Quarterly Reporting

5. Past and Upcoming Events

- a. NOVAGA Winter Workshop

Mr. Grega stated that the NOVAGA Winter Workshop was well attended, thanks to the involvement of Mr. Reza Mahbod. Mr. Mahbod stated that the event was reduced to two hours and was conducted by Mr. Frederickson and himself. He added that there was a full room in attendance, likely due to year-end timing of the event, and that the feedback he received was positive.

Ms. Boucher suggested that next year's event could perhaps be held a bit earlier in the month of December. Mr. Mahbod concurred. He noted that the timing of this year's

event was limited by room availability at Kearny and Company. Mr. Mahbod stated that he will try find possible alternate site for next year.

Mr. Mahbod reported that there were some complaints about the logistics information provided in the invitation: limited parking and building access.

- b. January 4, 2018 - CGFM Review Session Module 2 (Part 1 of 2)
Mr. Shers stated that he covered first half of Module 2, using slides based on AGA.
 - c. February 8, 2018 – CGFM Review Session Module 2 (Part 2 of 2)
Mr. Shers stated that the location will be the same as for Part 1.
 - d. Joint Meeting with the Shenandoah Valley Chapter in March
Mr. Grega stated that the Chapter should try to hold this event at Tysons or that area for benefit of the Shenandoah Chapter attendees. He added that the Shenandoah Chapter has identified several possible speakers. Mr. Grega stated that there will likely 8 Shenandoah chapter attendees, maybe 20 in total.
Mr. Stadtmueller inquired whether the KPMG Tysons office would be feasible as a location. Mr. Grega replied that either the KPMG Tysons office could work, or perhaps one of a few other locations in Tysons.
Mr. Stadtmueller inquired as to the potential for making this a more social event. Mr. MacDonald noted that events like this have been held in the past- with poor attendance. He observed that Mr. Reid Mueller had suggested a winery tour and added that a ski trip to Liberty or Whitetail could be possible. Mr. Grega asked Mr. MacDonald to make inquiries.
 - e. Planning for NOVAGA Spring Workshop
Mr. Grega stated that he would contact Mr. Gould off line to discuss speakers and other matters. Ms. Boucher suggested that perhaps this event could be combined with an after-training social event.
 - f. Planning for Annual Gala / Venue
Mr. Mahbod stated that this event has been held at the Army-Navy Country Club in the past and that this was a well received location. Mr. Irish noted that the Chapter should be able to reserve that venue again. Mr. Mahbod stated that, if agreeable, the Chapter will need to reserve the event soon.
Mr. Mahbod stated that the Board should consider the event’s entertainment. He noted that last year’s event had gambling and featured a comedian, which was not well received. Mr. Han stated that last year’s event was on April 27. Mr. Mahbod stated that that date was chosen to avoid conflict with school graduations.
Mr. Mahbod stated that he and Mr. Han would take the lead on the arrangements. Mr. Grega stated that the same date (or approximate) should be desired.
 - g. Other events? (Open)
Mr. Grega opened the floor to other topics. There were no responses.
6. Follow-up from December Board Meeting / Other Business
 - a. Certificate of Excellence in Reporting (CEAR) Reviewer
Mr. Magnuson stated that he has not received inquiries from anyone. Mr. Mahbod stated that some RMA associates are working on CEARs. Mr. Magnuson observed that

NOVAGA can get points for any such involvement. Mr. Mahbod stated that Mr. Magnuson should receive names of any NOVAGA members involved with this.

- b. Habitat for Humanity Sponsorship (Kevin Shers)
Mr. Shers stated that he would reach out to the point of contact in Denver soon.
- c. Hotel Scholarships for the PDT – 2 (Brian)
Mr. Grega stated that the Chapter gets two scholarships per year. He suggested that perhaps these should go to federal employees instead of contractors. Ms. Boucher suggested that perhaps the recipients should be first-time persons. Mr. Grega concurred and stated that outreach should be done via the NOVAGA website.
- d. RMA request for purchase of a projector (RMA)
Mr. Mahbod stated that Mr. Matt Menche was to do research. Mr. Menche called in to the meeting and suggested the purchase of an Epson VS 250 HDMI projector for \$299. He added that current model has connectivity issues and only projects a small area of the screen—something that the new proposed model will address.
Mr. Grega raised the motion to purchase this model projector. The motion was seconded and approved.
- e. December News Letter & Future News Letters
Ms. Nguyen stated that she is always looking for input for the Newsletter, especially auditing. She added that she has had some difficulties finding content for the previous issues.
- f. Student scholarships (Eric)
No updates were reported.
- g. Corporate Sponsor Letters (Neda)
Mr. Grega inquired whether any Board member has seen these. Otherwise, he suggested that Mr. Han should follow-up.
- h. Other communication notifications (Ryan)
Mr. Grega provided the Board with a list of upcoming events.
- i. Webmaster (Neda/Tracy)
Not reported.

- 7. Open Forum:
 - a. Any other news from other Board Members?
None reported.

Upcoming Board and Monthly Educational Meetings

Month/Year	Board Meeting Date	Monthly Educational Meetings
January 2018	1/10/18 @ noon	1/25/18 @ 5:30pm
February 2018	2/7/18 @ noon	2/22/18 @ 5:30pm
March 2018	3/7/18 @ noon	3/22/18 @ 5:30pm

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April 2018	4/4/18 @ noon	4/19/18 @ 5:30pm
May 2018	5/9/18 @ noon	5/17/18 @ 5:30pm

Upcoming National AGA Training Events:

- January 17, 2018 - Financial Systems Summit, 6 CPEs (Washington or Virtual)
- February 27-28, 2018 – National Leadership Training, 14 CPEs (Washington or Virtual)
- May 1, 2018 - CFO/CIO Summit, 4 CPEs (Washington or Virtual)
- May 3-5, 2018 – SLM Eastern Leadership (Baltimore)
- July 22-25, 2018 – Professional Development Training, 24 CPEs (Orlando or Virtual)